

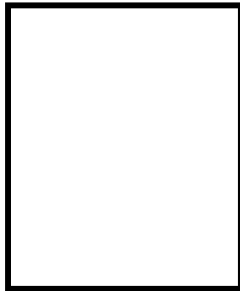
Application for Student Admission

Applying for school year: _____

Applying for semester: Semester 1 Semester 2

Potential start date (dd/mm/yyyy): _____

Applying for grade: _____



Applicant: Personal Information

Must be identical to passport

recent photo of applicant

First Name _____

Middle Name (s) _____

Last Name (s) _____

Preferred Name _____

To which gender identity does the applicant most identify? Male Female Gender Non-Conforming

Date of birth (dd/mm/yyyy) _____

Parent / Guardian Information

Parent 1 or Guardian 1 most closely identifies as: Father Mother Guardian Other

First Name _____

Last Name(s) _____

E-mail address _____

German mobile number _____

Employer / Company _____

Parent 2 or Guardian 2 most closely identifies as: Father Mother Guardian Other

First Name _____

Last Name(s) _____

E-mail address _____

German mobile number _____

Employer / Company _____

Marital status

Applicant lives with Parent 1 and Parent 2 Guardian(s)
 Parent 1 only Parent 2 only

Sole custody of applicant: Parent 1 has **sole** custody Parent 2 has **sole** custody

In case of **guardianship / sole custody** please **provide documentation** with this application

Address

Address in Hannover area _____

Phone number in Hannover area _____

Address before arriving _____

Phone number before arriving _____

Application for Student Admission

Siblings of Applicant

See page 4 if more space is needed

Name	Date of birth	Gender	Grade	Enrolled at ISHR

Census Information

Applicant nationality(ies)	_____
Applicant language(s)	_____
Applicant city & country of birth	_____

Language Proficiency

English	Ability: _____
How many years has the applicant been learning	Spoken English _____ Written English _____
German	Ability: _____
How many years has the applicant been learning	Spoken German _____ Written German _____
Which languages are spoken at home?	_____
Parent 1 preferred language:	_____
Parent 2 preferred language:	_____

Previous Education

See page 4 if more space is needed

Name / City of School	Dates Attended	Grade(s) Attended

Last School Attended

Contact Person	_____
Postal Address	_____
Email	_____
Telephone	_____

Learning Enrichment

Learning Enrichment Needs	_____
Please specify the nature of the need	_____
Previously enrolled programs	_____
Areas in which support is required	_____
Has the applicant ever been recommended for special programs or counseling?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are assessments or diagnostic tests for the specified area / disability available?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you or previous teachers had any special concerns:	_____

Application for Student Admission

Release of Information (Upon acceptance of applicant)

School Directory: Your **private email addresses, home address and home phone number** will be listed in our school **directory** in the **log-in section** of our ISHR **website**, thus confidential and viewable **only** by ISHR families

List contact details as mentioned above in confidential ISHR Directory Yes No

Photographs of students taken at school events are used at random for our school yearbook, social media, and on our website, and for other school publications.

Consent to use photographs is given: Yes No

Payment / Billing Information Type as much as you need—the boxes will expand

School fees will be paid by: _____

Billing Address (mandatory) _____

Billing contact person _____

Additional billing information _____

Application Procedures

Applications will be considered by the school when all the following material has been received. A complete application **must** include the following: (please tick each item that is included)

- An email or letter explaining the reasons for applying for Admission to ISHR
- A completed and signed application form which includes a recent photo of the applicant
- A scan of the applicant's passport page(s) (both passports if the applicant has dual citizenship) or birth certificate
- Scans of Parent 1 and Parent 2 passport page(s)
- Any additional documentation required above (sole custody/guardianship)

Early Years

- Reports or description of progress in current/previous kindergarten with a focus on social and emotional development (if applicable).

Primary School

- Complete previous records/reports including any evaluations for the past 2 years in English or a certified translation.

Secondary School

- An official transcript of the applicant's school records for the past 2 years in English or a certified translation. Parents should have an official transcript sent by post directly to ISHR. If this is not possible, parents should provide English copies **prior to** the interview stage.
- Two or three teacher recommendations from the applicant's present school, preferably from the homeroom or form teacher, and the teachers of ESL (where applicable) and Maths. Recommendation forms will be provided during the application process or sent directly to the applicant's current school.
- A completed ESL questionnaire (provided by the Secondary School Offices) if English is not the applicant's proficient language.

Application for Student Admission

Financial Aid

If parents are in need of Financial Aid, the required admission documents must be accompanied by an *Application for Financial Aid* and associated required documentation (see website for details).

Financial Aid application and documentation are attached to this application: Yes No

All admissions correspondence and documents should be addressed and sent to the following:

Admissions Coordinator, 3K – Grade 12
Patrícia de Almeida Santelmann

Phone 0049 511 270 426 95
 Fax 0049 511 270 416 51
 Email Patricia-Santelmann@is-hr.de

By signing below, Parents/Guardians confirm that all information given in this document is complete and correct and that no pertinent information has been omitted.

The signature of both parents/guardians is required if they have joint custody of the applicant.

Parent name #1: _____	<input type="checkbox"/> Ticking this box represents your e-signature	Date: _____
Parent name #2: _____	<input type="checkbox"/> Ticking this box represents your e- signature	Date: _____

International School Hannover Region Bruchmeisterallee 6 30169 Hannover Germany	Managing Directors: Rachel Hovington Stephan Handwerker	Phone 0049 511 270 416 50 Fax 0049 511 270 416 51	Email: adminoffice@is-hr.de Internet: http://www.is-hr.de
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